

## Youth Art Exhibition - Reservation Form

**The Conservatory for Classical Art** is pleased to announce the first annual exhibition of youth art featuring students in our youth classes and Youth Atelier. Current and past students under the age of 19 are invited to display their masterpieces in our gallery. Students are also invited to sell their original pieces and prints of their work. 100% of proceeds from sales will be retained by the student.

Exhibit space is limited. Reserve your place by **Friday, November 22nd**.

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Age \_\_\_\_\_ Class at CCA \_\_\_\_\_

Parent Name(s) \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Are you interested in selling originals or prints of your artwork? **Yes No Maybe**  
 (Print and Sale Guidelines will be sent with your confirmation on November 25th.)

Each artist will be allowed to exhibit between 2 and 5 pieces of art. Space is guaranteed for 2 pieces. Additional pieces are subject to availability and will be confirmed on November 25th.

Medium	Title (if known)	Approx. Framed Size	For Sale?
			Yes No Maybe
			Yes No Maybe
			Yes No Maybe
			Yes No Maybe
			Yes No Maybe

**IMPORTANT DATES:**

Reservation Form Due: **Nov. 22**

Confirmation of number of pieces you may exhibit: **Nov. 25**

Framed Artwork Due: **Dec. 13**

I understand that all art must be framed and “ready to hang” upon delivery to CCA.  
 I have read, understand, and agree to the **Youth Art Exhibition and Sale Rules & Guidelines** document.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Please return this reservation form to CCA by **Friday, November 22nd**.

**First Annual CCA  
Youth Art Exhibition and Sale  
Rules & Guidelines**

- This show is open to current and part CCA students under the age of 19.
- Reservation forms are due by November 22nd.
- Each artist will be allowed between 2 and 5 pieces. Two pieces are guaranteed, additional pieces will be accepted if space allows. On November 25th artists will receive notice of the number of pieces they will be able to exhibit.
- Please deliver artwork “framed and ready to hang” to CCA by Friday, December 13th. (See attached page for framing instructions.)
- Attach a **Control Sheet** to each piece of artwork.
- Artists should not remove their artwork from the studio wall. Artwork should only be removed by studio staff. Artwork will not be removed before 6:00 PM on December 15th. Artwork may be picked up after 6:00 PM or during class hours the week of December 16th - 20th.
- Artists are welcome to place their artwork for sale. Artists will keep 100% of the sale price of artwork and prints. CCA will not charge a commission for this sale. Indicate on your **Control Sheet** if the artwork is for sale. Checks will be written directly to the artist and will be mailed to on December 20th.
- Artists may also sell prints of their work. Prints may be postcards size up to 11X17. Prints should be delivered in an envelope marked with artist name along with framed pieces. Unsold prints may be picked up at 5:00 PM following the show.

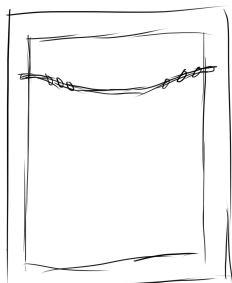
**Additional questions?** Contact (405) 822-1011 or email [okconservart@gmail.com](mailto:okconservart@gmail.com).

## Exhibition Ready: What does framed and ready to hang mean?

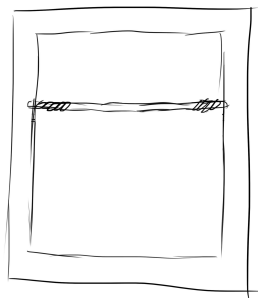
CCA encourages students to begin using professional standards as early in their careers as possible. All artwork submitted for the Youth Art Exhibition should arrive **framed and ready to hang**.

### Frames and hanging wires are required.

- Use screw eyes or D-rings and wire on the back of frame for hanging.
- No sawtooth hangers.
- Both wire and hanger should be capable of holding the weight of your artwork.
- Screw eyes or D-rings (also of a size based on the weight of the art) should be placed one-third of the height of the art from the top, centered in the frame.
- Wire should be pulled taut across the back, double- or triple-looped around the screw eye, and wrapped tightly.



**Wrong:** Wire shown TOO HIGH on frame and NOT TIGHT enough.



**Correct:** Wire is tight across back and  $\frac{1}{3}$  from top of frame.



Wire should be wrapped neatly with coils c together.

### Mats, mounting and/or glass are not required.

Should you choose to add these elements to your frame, here are some professional standards you can follow:

- Works of art on paper are most often matted or mounted on white, off- white or cream mat board (to match the tone of the paper) with a sturdy backing (mat board or foam board).
- Museums and galleries don't use color mats on contemporary art.
- Works on paper should not touch the glass.
- Use linen tape if possible- no sticky tape like scotch or masking tape. Polyester or Mylar photo corners are also a good choice.
- Use regular Single Strength glass or 1/8" Plexiglas.

**Additional questions?** Contact (405) 822-1011 or email [okconservart@gmail.com](mailto:okconservart@gmail.com).

## Youth Art Exhibition and Sale Control Sheet

Make copies and attach one sheet to each of your framed pieces.

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Age \_\_\_\_\_ Parent Name(s) \_\_\_\_\_

Phone Number (on day of show) \_\_\_\_\_

Artwork Description: \_\_\_\_\_ Size: \_\_\_\_\_

Medium & Surface: (example: Oil on Linen Board) \_\_\_\_\_

Will you be selling this original artwork? YES NO      If Yes, Price \$ \_\_\_\_\_

Will prints of this piece be available for sale? YES NO

Size of prints \_\_\_\_\_ Price \$ \_\_\_\_\_

Notes:

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Notes: